

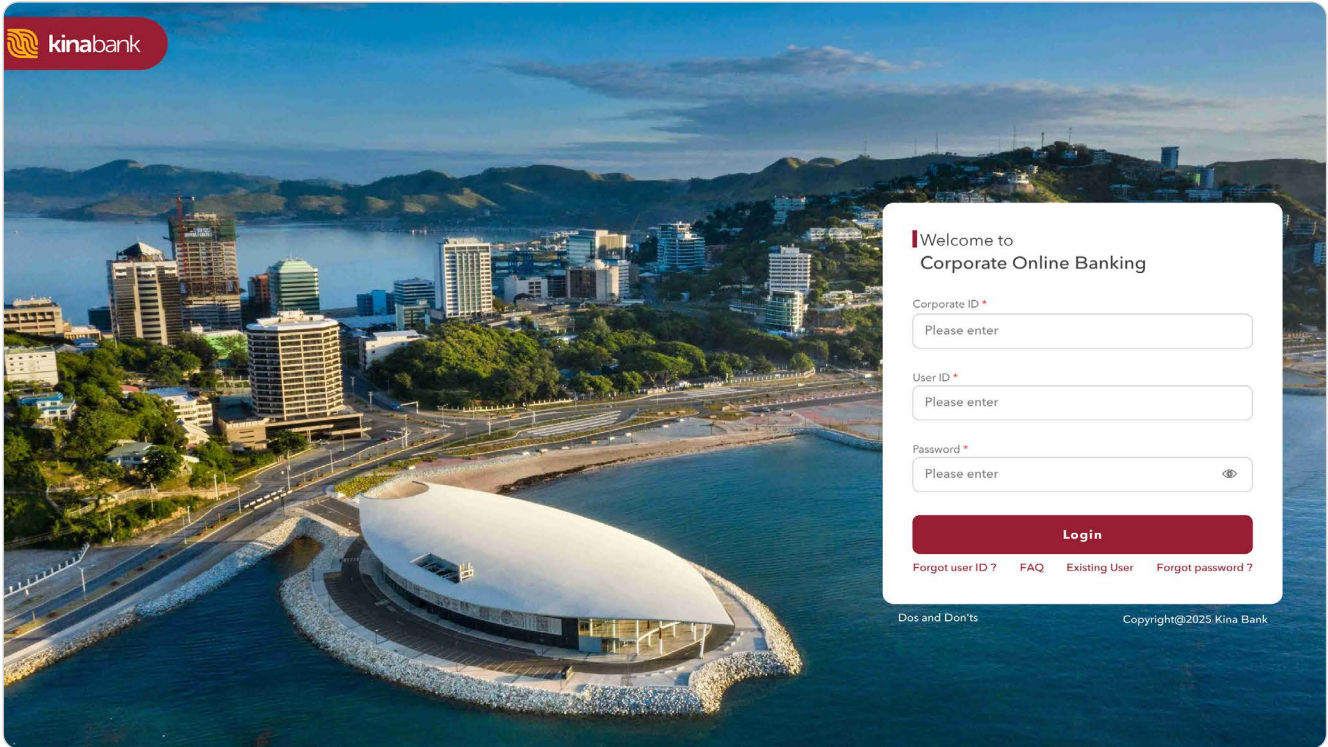
# XERO Bank Feed User Guide.



## Purpose of the Document

The Kina Xero Bank Feed allows customers to export financial transactions straight from their business accounts into to their Xero account. This Guide outlines the step-by-step instructions to set up Xero Bank Feed on Corporate Online Banking, provided users have a Xero Account

1. Log in to your **Corporate Online Banking** via <https://corporate.kinabank.com.pg/CorpUser/>



2. Enter the **6-digit One Time Password (OTP)** sent to your preferred channel (SMS, WhatsApp or Email).

**Enter the OTP**

Please enter the 6-digit OTP sent to your preferred communication channel.

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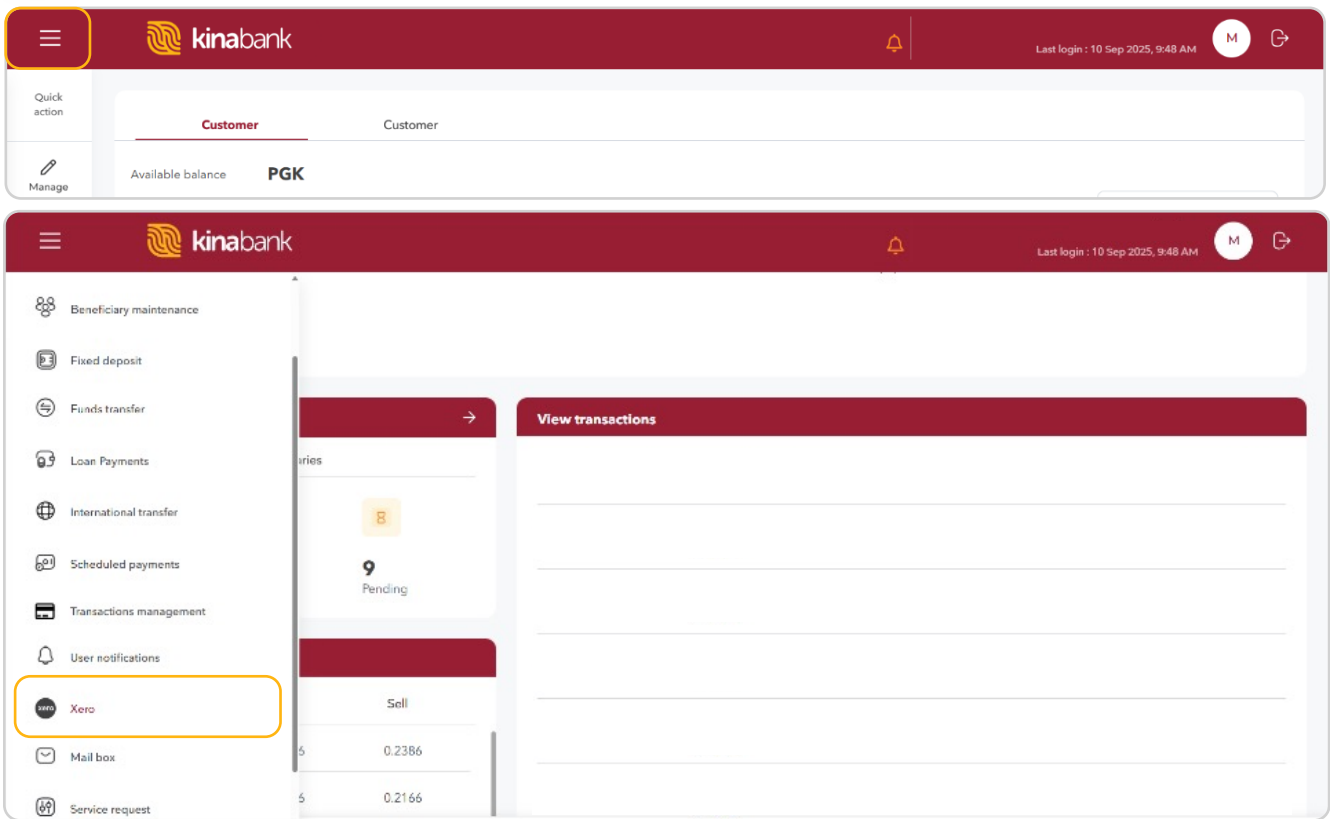
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**Time left: 02:56**

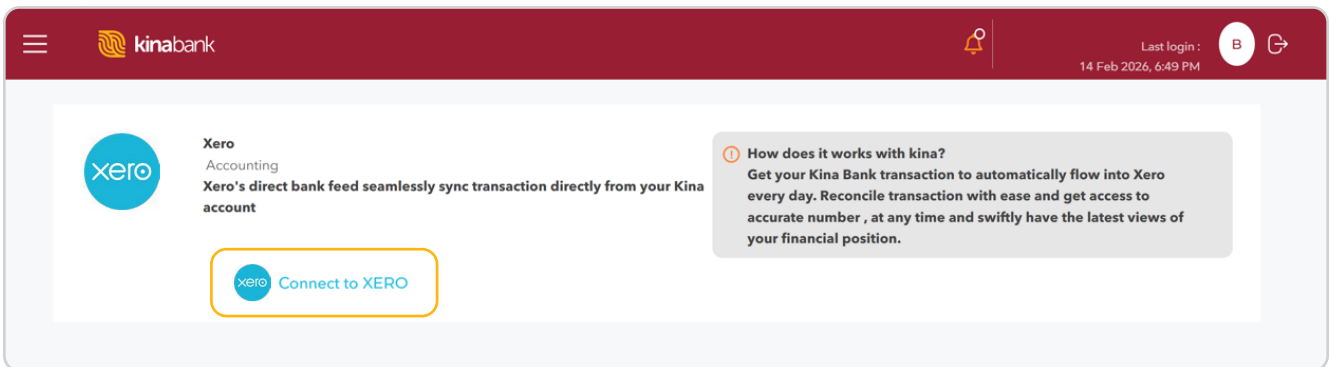
**Cancel** **Continue**



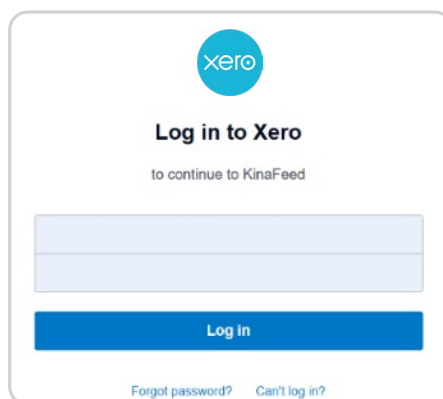
**3.** Click on the Navigation Menu on the top left of the Dashboard and select **Xero**.



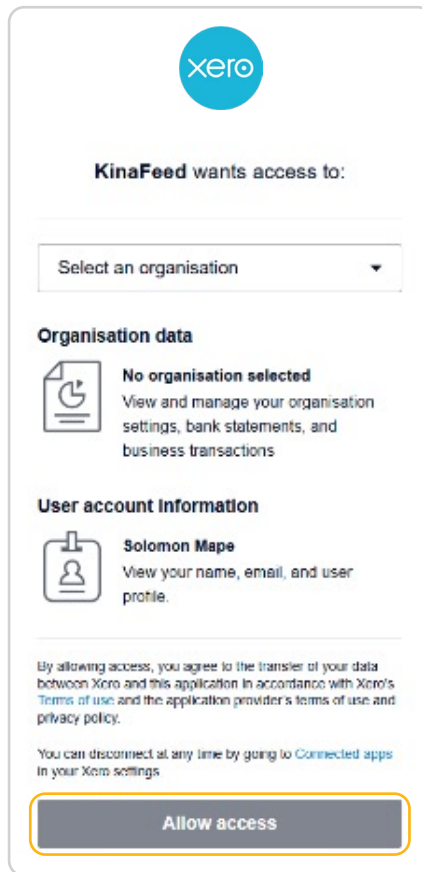
**4.** In the Xero connect screen, click on **Connect to XERO**.



**5.** In the pop-up browser window, enter your Xero Account login credentials and click **Log In**.

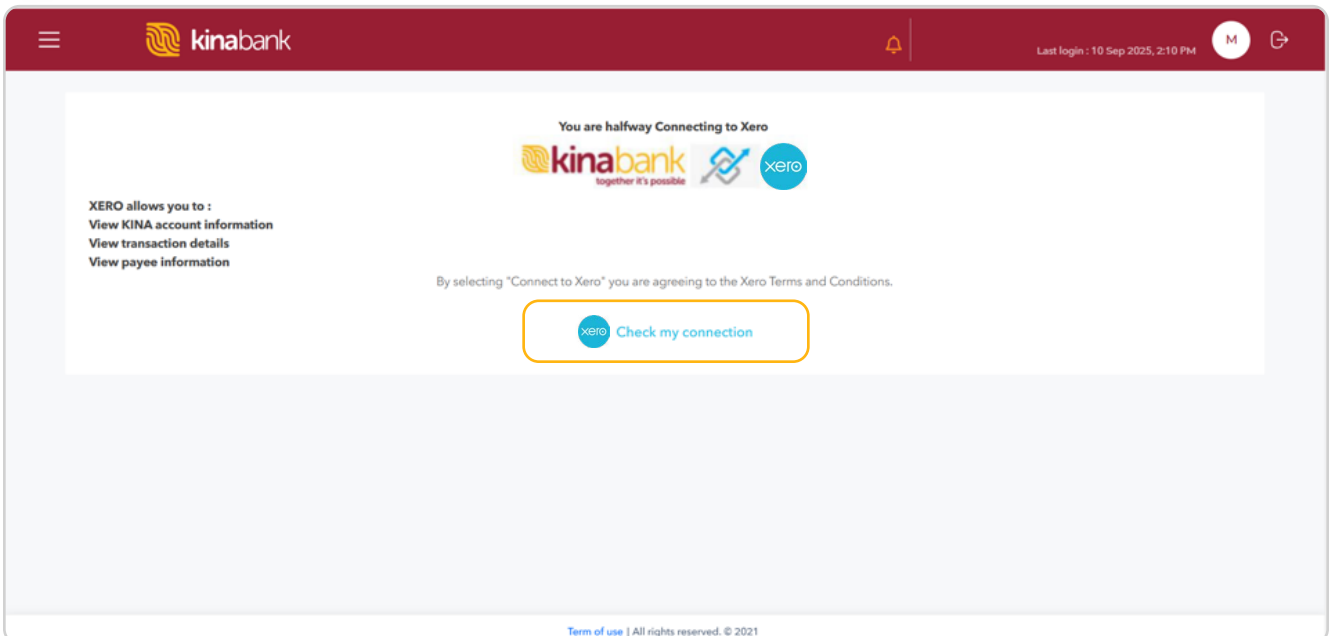


6. Select the Organization from Xero Account where you want the feed to go. Then click **Allow Access**.



The screenshot shows a mobile-style interface for Xero authorization. At the top is the Xero logo. Below it, the text reads "KinaFeed wants access to:". There is a dropdown menu labeled "Select an organisation". Underneath, there are two sections: "Organisation data" with a document icon and the text "No organisation selected. View and manage your organisation settings, bank statements, and business transactions." and "User account information" with a person icon and the text "Solomon Mape. View your name, email, and user profile." At the bottom, there is a paragraph of terms and conditions and a large "Allow access" button.

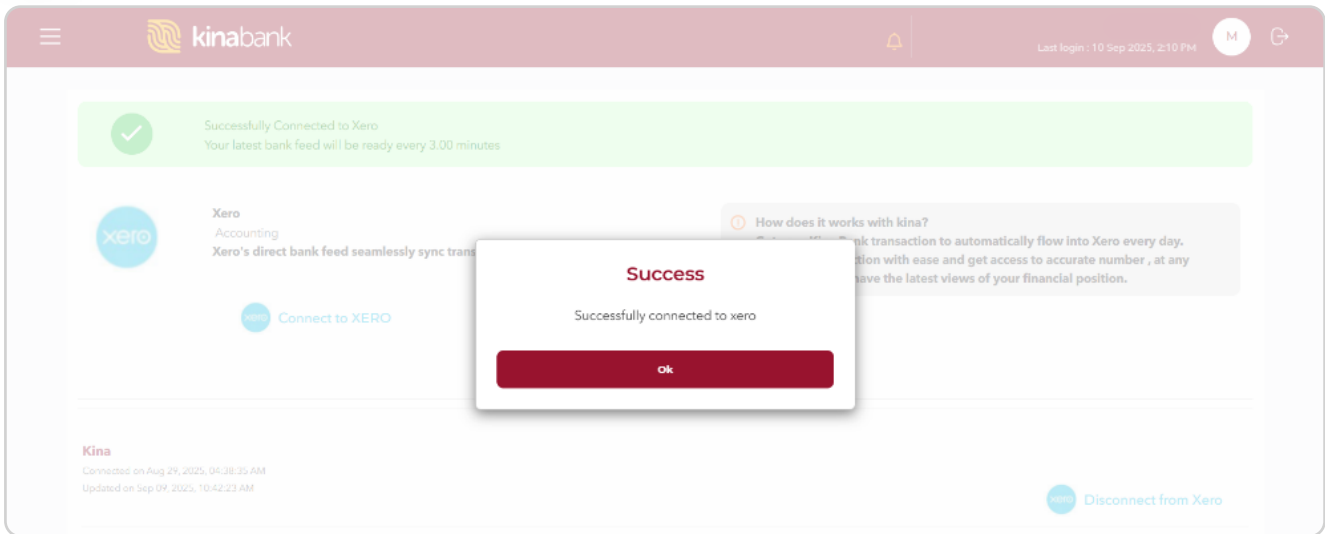
7. When you allow access, a confirmation page will pop-up to **validate your connection** for Corporate Online Banking and XERO.



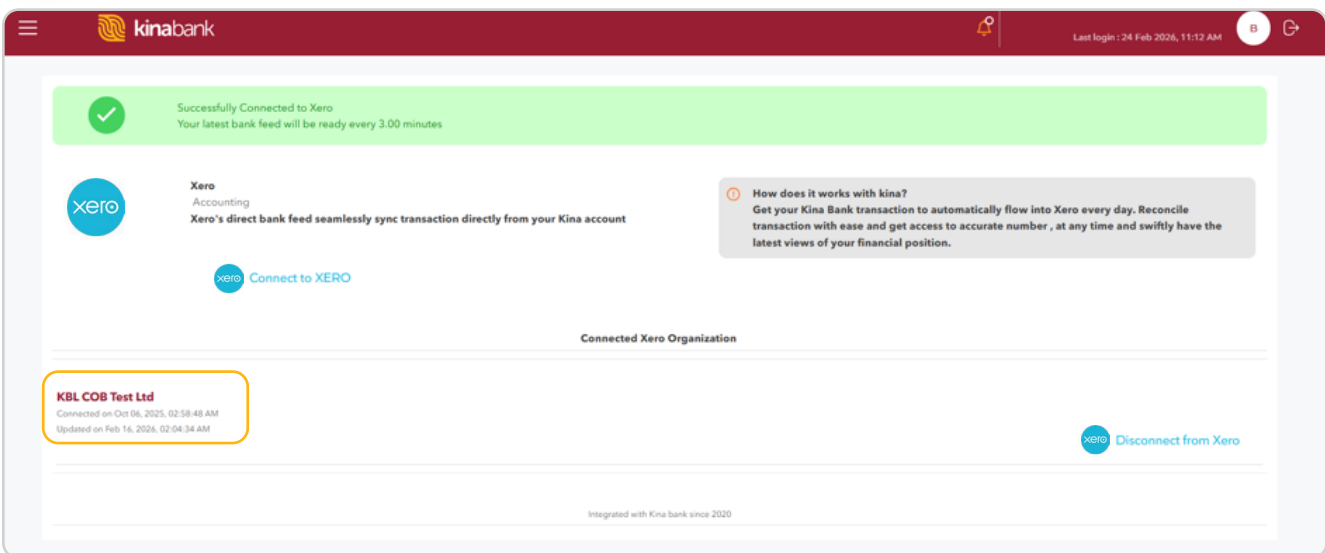
The screenshot shows a web browser interface for KinaBank. The header includes the KinaBank logo, a notification bell, and the text "Last login : 10 Sep 2025, 2:10 PM". The main content area features the heading "You are halfway Connecting to Xero" with logos for KinaBank and Xero. Below this, it lists "XERO allows you to:" followed by "View KINA account information", "View transaction details", and "View payee information". A central message states "By selecting 'Connect to Xero' you are agreeing to the Xero Terms and Conditions." and a "Check my connection" button is highlighted with a yellow border. The footer contains "Term of use | All rights reserved. © 2021".



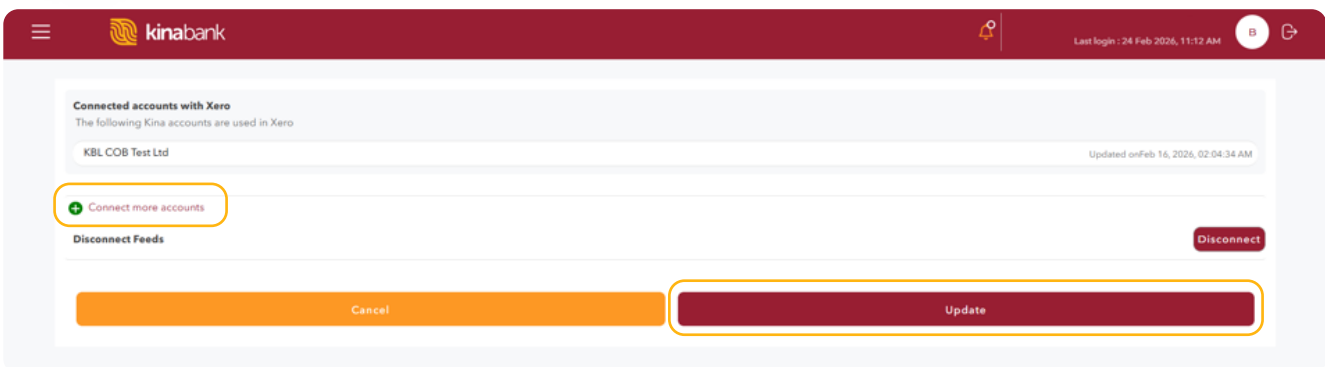
8. A successful message will pop up on your screen.



9. Click on the account connected to Xero



10. View Feeds of connected accounts in Xero. Click **Connect for more accounts** or **Update** to connect more accounts to Xero.



# 11. Select/Confirm accounts you would like to export to Xero and select **Next**

kinabank

Last login : 24 Feb 2026, 12:14 PM

Confirm accounts you would like to export to Xero

Select account

Reset Next

kinabank

Last login : 24 Feb 2026, 12:14 PM

Confirm accounts you would like to export to Xero

Select account

Select account

CUSTOMER

CUSTOMER

CUSTOMER

Reset Next

# 12. Choose your **feed date** and select Next.

kinabank

Last login : 24 Feb 2026, 12:14 PM

Confirm accounts you would like to export to Xero

CUSTOMER 240138 - 40593015

Import transactions from

Do not sync previous transaction  Pick a date

From \*  
Select Date

To \*  
Select Date

Cancel Next



# 13. Select Done to complete connection of account.

Set up your account mapping creation by assign organization and create Xero account

Map this Kina Account

To this organization

To this Xero account

CUSTOMER  
CUSTOMER

Select a Xero account

Back Done

# 14. A Successful message will pop up on your screen.

kinabank

Last login : 24 Feb 2026, 12:14 PM

Successful

Your settings has been successfully updated!

Back to Xero page

**Note:** Xero integration does not require a Checker to approve the connection.

